

Janelle Kaiser  
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February 5, 2010

Mr. Scott Kuffel  
Superintendent  
Geneseo District #228  
209 S. College  
Geneseo, IL 61254

Dear Mr.Kuffel:

This is to formally notify you that I will be leaving my second grade teaching position with Geneseo District #228 effective the end of the 2009-2010 school year. I will be relocating to the Peoria area in the near future due to my upcoming marriage.

The associations I've made during my employment here will truly be memorable for years to come.

Thank you for the opportunity to work for such an outstanding school district.

Sincerely,

*Janelle Kaiser*

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