

Geneseo Community Unit School District #228
Board Meeting Monitoring Form

Date of Meeting: _____ Name: _____
(Optional)

Please rate using 1 through 5, with 1 indicating "weak", and 5 indicating "strong". Be sure to add any comments you wish to share. Please leave the completed form with Natalie. Your opinion is valued, and will, of course, be kept confidential.

1. The climate of the meeting that was established was characterized by showing respect, appropriate use of time, good listening and healthy discussions.

1 2 3 4 5
Comments:

2. Best practices" in conducting meetings were adhered to, i.e., meeting started on time, Roberts Rules were adhered to, no "surprises" were presented, the District's mission and core values were considered in the decision making process, discussion was not monopolized by any individual, and, attendance was strong.

1 2 3 4 5
Comments:

3. A portion of the Board meeting was devoted to monitoring performance through reports received directly or indirectly from various individuals or committees.

1 2 3 4 5
Comments:

4. The unique functions of board work and staff work remained clear and the Board respected what should be the work of the Board and what should be the work of administration.

1 2 3 4 5
Comments:

5. The Scorecard items were supported by appropriate information:

1 2 3 4 5
Comments:

Other comments/suggestions/questions:

December 11, 2008

The following are items that were either completed or still remain on the docket.

- Board chooses to make no response to Ed Deener's letter since there was not a request for a response.
- Board would like to see updated Administrative Procedures that correlate to new policies. This will be a second semester 2009 project and into the Summer of 2009 with more updated Board policies.
- Board would like to see quarterly breakdown of all account line items, with percentage and dollars expended. Skyward reports available monthly as well as cash flow reports in Board Financial Report.
- Board would like to see an Agenda Calendar for 2008. Has been reviewed monthly by Superintendent and Admin Assistant prior to each board meeting.
- Board would like to see more clear and summarized EXPLORE/PLAN/ACT reports. Dr. Swanson has presented both this MS/HS information and ISAT and PSAE in November.
- Board would like to consider group lunch on Friday of the Board convention. Completed in November 08, survey coming.
- Board would like updated lists of personnel changes periodically. Monthly Board approvals. A Personnel Booklet for the Year could be provided.
- Board would like to receive balances and cash flow information for Waterman Blade liquidation. Board will receive updated report in either January or February 09 once we have final GEEE report.
- Board would like to see a plan for 5-10 years of administrative alignment. Superintendent will present draft at January 2009 meeting, to be more fully discussed at Summer 2009 retreat.
- Board would like to review an action plan for 5-10 years of elementary configuration planning. Superintendent will share draft presentation at March, 2009 meeting to be more fully discussed at Summer 2009 retreat.
- Jackie will pass out revised superintendent evaluation form at the January meeting. At February meeting Board will meet in Closed Session to complete the evaluation. Board should plan on a closed session in January and/or February to discuss this again in 2009.
- Scott will work to draft a new superintendent evaluation policy, aligning policy with existing superintendent contract. Principal policy is completed, Superintendent will present a draft of this policy in April, 2009 for final approval in May, 2009.
- Board prefers that the overall number of district administrators be reduced by one FTE for second semester, 2008-09. This has been completed and is on schedule for this year.

- What will happen to Rock, therapy dog, when Mr. Menendez moves to Millikin? Is the district looking at more therapy dogs? [Rock is safe and sound at Millikin.](#)
- Board has been provided with the retirement bonus calculations for Mr. Schlindwein. [This was approved by the Board.](#)
- [Board would like ideas on ways to meet new teachers.](#)
- Where are the remaining portions of the High School for air conditioning on the Operations Committee report? Board would like to know what the difference is in costs between completing all the HVAC compliance work without air conditioning and with air conditioning. [Architect moving forward and work scheduled for Summer 2009.](#)
- Will Scott Johnson be examining any type of Energy Star options, energy renewal, energy rebates systems—for the HVAC work? [Geothermal work beginning at Millikin in 2009](#)
- Board looks for a recommendation regarding the HVAC work at Atkinson. This is tied to long-term planning in Atkinson. Are there significant numbers that tip the reality of the building remaining open? [Building closed and students reassigned July 2008.](#)
- [Board would like to revisit future of High School courtyard and greenhouse. The projections are for significant dollars and there needs to be more formalized needs for the greenhouse in particular. How often is it used, what classes, etc.?](#)
- [Board needs further discussion regarding Fine Arts space. There was very mixed reviews about the interest for a large-scale project, with members concerned already about any type of referendum. These two items have been discussed in Committee and most recently the Operations Committee revisited the greenhouse.](#)
- There was a brief discussion of the disposition of the Henry Stark Special Education Cooperative. [Superintendent recommends that we stay the current course with the cooperative through RtI transition. Have made positive personnel changes within the District to support Special Services leadership.](#)

Geneseo Community Unit School District No. 228

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Dr. Joni L Swanson
Assistant Superintendent

Mr. Jack B. Schlindwein
Director of Operations

Mr. Scott D. Kuffel
Superintendent

From: Scott Kuffel
To: Board of Education
Re: Draft Recommendations for Discussion at June 24, 2009 Retreat
Da: December 11, 2008

- I. Data Collection for 2009-10
 - a. Student Achievement Reports
 - b. Financial Information
 - c. Personnel Reports
 - d. Scorecard Opportunities
- II. Classroom Configurations
 - a. HS Changes
 - b. MS Changes
 - c. Elementary Future Challenges
 - d. Special Services Challenges
- III. Facility Needs
- IV. School Board Performance
 - a. Training
 - b. Monitoring