

WHAT DO WE WANT TO DO?	WHO WILL BE INVOLVED?	WHAT IS OUR TIMELINE?	WHAT BOARD POLICIES ARE CONNECTED?	HOW ARE WE DOING?
Complete a vertical articulation and curriculum revision project in Grades K-5	<ul style="list-style-type: none"> K-5 teachers Curriculum/Policy Committee Full Board K-5 and District Administration 	July 1, 2009 to April 30, 2010	6:40 6:60	Will begin after school begins.
Review District Grading System	<ul style="list-style-type: none"> K-12 teachers Parent Focus Group Curriculum/Policy Committee Full Board District Administration 	July 1, 2009 to June 30, 2010	6:280 6:340	Will begin after school begins.
Review and Adopt District Curriculum related to Textbook Purchases and those not related to instructional materials.	<ul style="list-style-type: none"> K-12 Faculty Curriculum/Policy Committee Full Board District Administration 	July 1, 2009 to June 1, 2010	6:40 6:60 6:210	Will begin after school begins.
Complete a study of facility needs for possible renovations and building additions	<ul style="list-style-type: none"> Operations Committee Full Board District Administration Community stakeholders 	July 1, 2009 to March 30, 2010	4:150	Director of Operations and Superintendent conducted preliminary meeting with architect on July 7, 2009
Complete a study of safety and security measures at each building	<ul style="list-style-type: none"> Operations Committee Full Board District Administration Community stakeholders 	July 1, 2009 to June 30, 2010	4:150 4:170	Mr. Schlindwein will be reviewing IAQ Toolkit and has begun scheduling committee meetings.
Develop a budget plan(s)	<ul style="list-style-type: none"> District Administration Superintendent Committee Full Board Community Stakeholders 	July 1, 2009 to June 30, 2010	4:10 4:20	Tentative FY 10 Budget to be reviewed at August Board meeting. Admin review week of August 17. Will schedule review by GEA and other stakeholders.
Effectively connect the Board of Education with the Community	<ul style="list-style-type: none"> Full Board Superintendent Community Stakeholders 	July 1, 2009 to June 30, 2010	2:240 8:10	Board has begun with individual focused questions. Online survey has begun.

WHAT DO WE WANT TO DO?	WHAT IS THE OUTCOME OR PRODUCT?	NEXT STEPS
Complete a vertical articulation and curriculum revision project for Science in Grades K-5	<ul style="list-style-type: none"> Written Curriculum to present for Board approval 	<ul style="list-style-type: none"> Identification of grade level teachers to be involved. Create schedule of tasks to be completed.
Review District Grading System	<ul style="list-style-type: none"> Written recommendations for Board regarding any change in grading scale, reporting of class rank, K-2 Report Card, GPA calculation, and HS Exam Policy. 	<ul style="list-style-type: none"> Identification of persons to be involved Full review by Curriculum Committee of current practices
Review and Adopt District Curriculum related to Textbook Purchases and those not related to instructional materials.	<ul style="list-style-type: none"> Revise and recommend for adoption the: <ul style="list-style-type: none"> Science Curriculum K-5 Algebra 1, Algebra 1A, Algebra 1B, French 1-4, and Music K-5 FACS Math Course 1 for 6th Grade MS English Assessment project Independent Living Mathematics (HS Sp Ed) Math II (HS Sp Ed) 	<ul style="list-style-type: none"> Assistant Superintendent creates a calendar of tasks to be completed. Creation of current inventory and of projected textbook needs Budget developed on 3-year planning cycle based on need.
Complete a study of facility needs for possible renovations and building additions	<ul style="list-style-type: none"> Recommendation to the Board regarding possible renovations or additions: <ul style="list-style-type: none"> Fine Arts space at HS Courtyard and Greenhouse at HS Elementary classrooms to reduce class size and balance mobility issues Softball Complex 	<ul style="list-style-type: none"> Review of architectural options/recommendations for greenhouse Identify building needs for each grade level (PK-5) Present to architect classroom needs for "gap analysis"
Complete a study of safety and security measures at each building	<ul style="list-style-type: none"> Report to Board regarding security cameras, including their level of effectiveness Report to Board regarding entrance areas for visitors 	<ul style="list-style-type: none"> Director of Operations works with vendor to review existing inventory of cameras Director of Operations surveys use and effectiveness of current systems with building administrators and custodians, where appropriate
Develop budget plan(s)	<ul style="list-style-type: none"> Develop scenarios with reduced state revenues Develop scenarios with negotiated agreement implications 	<ul style="list-style-type: none"> Superintendent presents draft FY 10 budget following July 14 legislative session.
Effectively connect the Board of Education with the Community	<ul style="list-style-type: none"> Develop Action Plan to promote two-way communication between Board and stakeholders Begin implementation of Action Plan 	<ul style="list-style-type: none"> Board "pilots" input questions following July 9 meeting

2009-2010 OPERATIONS COMMITTEE SCORECARD REVIEW

SCORECARD STATEMENT	SPECIFIC ITEM	TIMELINE	TENTATIVE ACTION PLAN & COMMENTS
Complete a study of facility needs for possible renovations and building additions	Fine Arts Space at High School	Review again at next Oper. Comm. Meeting	As a result of the June 24, 2009 Board Retreat, it was determined not to address this issue during the 2009-10 school year.
	Courtyard and Greenhouse	Review again at next Oper. Comm. Meeting	Timeline needs to be established with Scott Johnson, so this work can be completed during the summer of 2010. This was listed on our 10 Year Health/Life Safety Review, but no amendment has been written for it yet.
	Elementary Classrooms - size and mobility issues	Review again at next Oper. Comm. Meeting	The space and classrooms at all three elementary buildings needs to be reviewed. Several options have been discussed, and some direction needs to be given to Scott Johnson. This discussion will include the installation of Geothermal at Northside.
	Softball Complex	Project to be completed by 8/31/09.	Approved at 7/9/09 Board Meeting. Work in progress.
	Press Box on H.S. Football Field	Not on Scorecard. Discuss at future Oper. Comm. Meeting	Scott Johnson is reviewing with the State what options we have with the press box - can we tear it down and enlarge without it being ADA? Additional funding for this project will probably come from the Football Boosters.

2009-2010 OPERATIONS COMMITTEE SCORECARD REVIEW

[illegible]

2009-2010 OPERATIONS COMMITTEE SCORECARD REVIEW

SCORECARD STATEMENT	SPECIFIC ITEM	TIMELINE	TENTATIVE ACTION PLAN & COMMENTS
Other Safety Related Issues - Not on Scorecard	General workplace safety for all employees	Discuss at future Oper. Comm. Meetings	Monthly Risk Management Report Forms are completed for each building. This information will be shared with the Operations Committee Meeting on an "as need" basis. The Administration will continue to encourage safe practices at all of the buildings.
	Playground safety	Discuss at future Oper. Comm. Meetings	All playground equipment will be reviewed by the District Maintenance Department. An outline of needs will be shared with the Operations Committee.
	Cafeteria safety	Discuss at future Oper. Comm. Meetings	Ms. Michele Hepner, Food Service Director, will be asked to compile and share this information with the Operations Committee.
	Busing safety	Discuss at future Oper. Comm. Meetings	Meetings with Pinks. Two cameras will be installed in buses prior to the 2009-10 school year. More information to follow.
	Preparedness Plan	April 2010 Meeting	Share with Operations Committee information from the March Safety Committee Meeting.

Community Relations

Visitors To The Schools

The District encourages visits by the parents, citizens, and taxpayers to Geneseo Community Unit School District #228 schools. The District expects that these visits do not interfere with instruction. Parents of students attending the school have special rights and responsibilities, in addition to those taxpayers generally, to keep themselves informed as to the day-to-day operation of the schools. In receiving visitors, District personnel shall be cognizant of student welfare and safety and continuity of the educational program. All visitors are expected to report to the Principal's office upon entering the building to:

1. Be approved for the visit, and
2. Receive a visitor's badge.

Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who:

1. Refuses to provide requested identification;
2. Interferes with, disrupts, or threatens to disrupt any school activity or the learning environment; or
3. Engages in an activity in violation of School Board Policy 8:30, Visitors to and Conduct on School Property.

The Principal shall be responsible for ensuring that parents of students are not only aware of this policy, but that they are cordially invited to visit the school and to thereby develop a spirit of mutual cooperation which will insure the benefit of the students involved. District communication to homes, as well as the use of parent organizations and other school meetings to communicate this policy, are encouraged.

The School Visitation Rights Act permits employed parent(s)/guardian(s), who are unable to meet with educators because of a work conflict, the right to an allotment of time during the school year to attend necessary educational or behavioral conferences at their child's school.

LEGAL REF.: 105 ILCS 5/24-25.

CROSS REF.: 8:30 (Visitors to and Conduct on School Property)

Adopted by Board Action 09/03/1985
Amended by Board Action 11/04/2002
Amended by Board Action 06/11/2009
Deleted by Board Action 09/10/2009

SUMMER CONSTRUCTION UPDATE GENESEO CUSD #228

MILLIKIN GEOTHERMAL PROJECT

At the last Construction Meeting on July 21, 2009, the General Contractor, MSI, anticipated being done with the Geothermal Project by July 31, 2009. They were going to “fire up” the units on July 29, 2009. Scott Johnson and his engineers are scheduled to do a “punch list” for the building on August 4, 2009. The project moved along smoother than anticipated. There were a few change orders for the project, but not over the 10% level that is built into Health/Life Safety projects. Since additional asbestos was discovered in the gym/cafeteria area, a second round of asbestos abatement had to be completed July 9-12, 2009. This didn’t slow the project down too much. Our paint crew took over the painting part of the project, since we had the available time, and MSI was using their general laborers to paint. Our paint crew did a much better job. The big test is now seeing how well the new system works.

HIGH SCHOOL AIR CONDITIONING PROJECT

The H.S. Air Conditioning project is moving along very smoothly also. There have been some change orders for the project, but less than 10%. J.L. Brady plans to be finished with all of the interior work by July 31, 2009. There will still be some insulation work that needs to be completed on the roof. This will be done the first week of August. Scott Johnson has scheduled a “punch list” for August 4, 2009 with the engineer and J.L. Brady.

OTHER PROJECTS

1. ADA Restrooms at Millikin and Southwest – Southwest is completed. Mr. Bormann is waiting for a few parts for the Millikin restroom
2. New windows have been installed in the gym and cafeteria at Millikin. Kalwal windows, like the ones in the H.S. gym, were installed. They look very nice and are more energy efficient.
3. Sixteen (16) new security cameras have been installed at the H.S. ADT will be meeting with Brian Harper, our security officer, soon to discuss the operation of the new cameras.
4. Northwest Mechanical is almost finished with the new temperature control systems that were added to the H.S., M.S., and Southwest.
5. New lockers for three of the boys' locker rooms at the H.S. are supposed to be delivered the first week of August. The floor and base structures are all completed and ready for the installation.
6. J.L. Brady installed a new exhaust fan system in the H.S. kitchen and the dust collection system in the industrial arts room. Both projects are almost complete. Both of these projects were H/L Safety.
7. ADT is currently installing pass card systems at Millikin and Southwest. They should be finished by August 7, 2009. Both buildings will then have to have all of the exterior doors "rekeyed."
8. ADT is installing a front door monitoring system at Southwest. This should be finished by August 7, 2009.
9. There have been a few minor roof repairs done on the roof at the H.S. this summer. H/L Safety funds were used for this work.
10. The H.S. Art Room is almost finished. The wiring for the small kiln still needs to be installed. New cabinets, shelves, countertops, and sinks have been installed. New tables and chairs will also be put in the room. Blade/Waterman money was used for this project.
11. The new doors in the back of the H.S. by the exterior restrooms still need to be installed. Fineline Construction should have this project finished by August 14, 2009.
12. A "newer" walk-in freezer/refrigerator was installed at the H.S. in the kitchen. We purchased a used one from the Rock Island School District. Finding replacement/repair parts for our old unit was getting difficult. Hopefully, we will be set for 15+ years now.

Refer to the "Summer Work List Update" for additional work that has been completed.

SUMMER WORK LIST 2009 - UPDATED 7/30/09
Geneseo CUSD #228

School/Location	Task/Comments	Completed by	Est. Cost	Completed
MILLIKIN	Caulk around windows	Maintenance Dept.	\$100	X
	Build new cubbies for some of the classrooms - Winter work - not summer work	Maintenance Dept.	\$1,000	X
	Kitchen - install 3 new outlets - refer to map	Maintenance Dept.	\$200	X
	Kitchen - repair faucets on the 3 compartment sink and the baker's sink	Maintenance Dept.	\$200	X
	Kitchen - Steam jacket kettle - fix seal & water pipe - leaks	Outside Vendor	\$200	X
	Kitchen - move items under hood so Wirth's can work	Maintenance Dept.	\$0	X
	Main Restrooms (B/G) - make ADA - H/L Safety Funds - Amend. #16	Maintenance Dept.	\$15,000	85%
	Five Exterior Doors - Install Pass Card System - H/L Safety Funds - Amend. #16	Outside Vendor	\$20,000	
	Re-key all exterior doors - H/L Safety Funds - Amend. #16	Outside Vendor	\$2,000	
	Floor tile replacement around Geothermal Units	Maintenance Dept.	\$400	X
NORTHSIDE	Rooms 2, 3, 4, 5, 6, and 8 - bathroom tiles need to be replaced	Maintenance Dept.	\$500	Moving to next summer
	Barricades - top boards need to be replaced	Maintenance Dept.	\$100	X
	Room #1 - vents along outside wall need to be cleaned	Custodians	\$0	X
	Room #2 - front blinds; need to be replaced	Maintenance Dept.	\$200	X
	Room #2 - vents under window and large bulletin board need to be cleaned	Custodians	\$0	X
	Room #6 - clean vents	Custodians	\$0	X
	Room #6 - wall by door needs cleaning	Custodians	\$0	X
	Floor tile replacement	Maintenance Dept.	\$5,000	Moving to next summer
	Kitchen - Grease trap - clean	Maintenance Dept.	\$0	X
	Kitchen - exhaust fan/vents - clean	Custodians	\$0	X
	Kitchen - refriger./freezer - blow out/clean compressor	Maintenance Dept.	\$0	X

SUMMER WORK LIST 2009 - UPDATED 7/30/09
Geneseo CUSD #228

School/Location	Task/Comments	Completed by	Est. Cost	Completed
SOUTHWEST	Install 3 Promethean Boars	Maintenance Dept.	\$0	X
	Remove carpet in Pod D	Maintenance Dept.	\$0	X
	Pod D - 3 rooms - install new carpet	Outside Vendor	\$5,850	X
	Move Ladders from SW to Northside - See Jack before move	Maintenance Dept.	\$0	X
	Pod A - replace water stained ceiling tiles in Mrs. Chaney's kindergarten room - by outside door	Maintenance Dept.	\$50	X
	Kitchen - hood, walls, ceiling, exhaust fans - clean	Custodians	\$0	X
	Kitchen - grease trap - clean	Maintenance Dept.	\$0	X
	Kitchen - refrig./freezer - blow out/clean compressor	Maintenance Dept.	\$0	X
	Install video monitoring camera on main door - H/L Safety Funds - Amend. #11	Outside Vendor	\$2,000	X
	Four Exterior Doors - Install Pass Card System - H/L Safety Funds - Amend. #11	Outside Vendor	\$17,000	X
	Re-key all exterior doors - H/L Safety Funds - Amend. #11	Outside Vendor	\$3,000	
	Remove light poles on the grounds; install new lights on the building	Maintenance Dept.	\$1,000	50%
	Main Restrooms (B/G) - make ADA - H/L Safety Funds - Amend. #16	Maintenance Dept.	\$15,000	X
	Install new oven in kitchen	Maintenance Dept.	\$200	X
MIDDLE SCHOOL	Multi-purpose room - repair/seal four torn patches in floor	Maintenance Dept.	\$200	
	Code Red light in M.S. gym	Maintenance Dept.	\$200	X
	Kitchen - exhaust fans - clean	Custodians	\$0	X
	Kitchen - mount new fan above hand washing sink	Maintenance Dept.	\$200	X

SUMMER WORK LIST 2009 - UPDATED 7/30/09
Geneseo CUSD #228

School/Location	Task/Comments	Completed by	Est. Cost	Completed
MIDDLE SCHOOL	Kitchen - emergency light - can one be added to the kitchen	Maintenance Dept.	\$100	X
	Kitchen warehouse - refrig./freezer - blow out and clean compressors	Maintenance Dept.	\$0	X
	8th Gr. computer lab - move the center island (refer to attached map).	Maintenance Dept.	\$100	X
	Gym - remove balls from the rafters	Maintenance Dept.	\$0	X
	Hang new room signs/numbers in hallways	Maintenance Dept.	\$0	X
	Install new Kiosk sign in hallway by new trophy case - see Mr. DeBaene for exact location	Maintenance Dept.	\$0	X
	Install new "slop sink" in the main storage room	Maintenance Dept.	\$1,000	X
	Install new concrete in front of building	Maintenance Dept.	\$3,000	
	Patch/repair bad spots on the walking track	Maintenance Dept.	\$2,000	X
	Install new door bars - H/L Safety Funds	Maintenance Dept.	\$10,000	75%
	Install new concrete by waling track	Maintenance Dept.	\$3,500	X
HIGH SCHOOL	Room #39 - complete drywall project in the unfinished room	Maintenance Dept.	\$500	X
	Concrete work behind H.S.	Maintenance Dept.	\$5,000	
	Tuckpointing - H/L Safety Funds - Amend. #42	Outside Contractor	\$10,000	25%
	H.S. Computer lab - counter	Maintenance Dept.	\$500	X
	Room #23 - redo wiring/box	Outside Vendor	\$4,000	X
	Kitchen - south dock; stairs & black top; repair	Maintenance Dept.	\$100	X
	Kitchen - 2 compartment sink; fix leaky drain	Maintenance Dept.	\$100	X
	Kitchen - dish room; counter to the right of disposal; needs to be resealed - leaking	Maintenance Dept.	\$100	X
	Kitchen - clean hood, walls, & ceiling	Custodians	\$100	X
	Kitchen - shelf in cook's area; reinforce shelf-screw is stripped	Maintenance Dept.	\$100	X
	Kitchen bathroom - broken tiles - repair/replace	Maintenance Dept.	\$200	
	Kitchen warehouse - refrig./freezer - blow out and clean compressors	Maintenance Dept.	\$0	X
	Install new tables in kitchen	Maintenance Dept.	\$500	X
	Retube boiler	Outside Vendor	\$10,000	X

SUMMER WORK LIST 2009 - UPDATED 7/30/09
Geneseo CUSD #228

School/Location	Task/Comments	Completed by	Est. Cost	Completed
HIGH SCHOOL	Install additional outlets in Home Ec Room	Maintenance Dept.	\$1,000	X
	Concrete area for soccer bleachers	Maintenance Dept.	\$5,000	X
	Install new sinks, countertops, wiring in kitchen	Maintenance Dept.	\$500	X
	Security camera wiring (4 days labor)	Maintenance Dept.	\$0	X
	Kitchen - move items under hood so Wirth's can work	Maintenance Dept.	\$0	X
	Room #24 - water heater - doesn't heat after one class period of use. Replace, if necessary	Maintenance Dept.	\$100	X
	Install 8 news blinds in the office area - see Mr. Hauge for exact location	Maintenance Dept.	\$1,600	X
	Install new tile on soccer field	Maintenance Dept.	\$1,000	X
	Room #32A - Install wood in the open window panels; paint	Maintenance Dept.	\$100	X
	Room #32 - move T. Laingen's items into this room	Custodians	\$0	X
	Room #31 - Move cabinets out; move white board - See Mr. Hauge for details	Maintenance Dept.	\$0	X
	Room #39 - Repair 2 outlets - one at media center and one next to printer	Maintenance Dept.	\$100	X
	Halls - change locker numbers	Maintenance Dept.	\$0	X
	Remove old floor tile and install new floor tile	Maintenance Dept.	\$3,000	X
ROCK RIVER	Build road salt storage unit - west parking lot	Maintenance Dept.	\$5,000	50%
	Art room renovation	Main. Dept. and Outside Vendors	\$20,000	75%
FACILITY	AC units - clean	Maintenance Dept.	\$0	X
	Install new water pump	Outside vendor	\$2,500	X
FACILITY	Snow guards on roof	Maintenance Dept.	\$5,000	
	TOTAL - FUND 20 AND FUND 90 (H/L SAFETY)		\$185,400	
	TOTAL - JUST H/L SAFETY		\$94,000	
	TOTAL - JUST FUND 20		\$91,400	

2009 SUMMER PAINT LIST - UPDATE 7/30/09
GENESEO CUSD #228

BUILDING	ROOM/LOCATION	DESCRIPTION	COMPLETED
MILLIKIN	East wall in gym	Do after new windows are installed; may need some scraping	X
MILLIKIN	Ceiling in Karen DePauw's office	May need to be scraped first; see Lynette W. for location	X
MILLIKIN	Cafeteria tables	Paint rusting parts; may need to be sanded first	
MILLIKIN	Doors	End of corridors- see Lynette W.; also front doors	X
MILLIKIN	Metal surfaces on front entrance - the beams	Paint	X
MILLIKIN	Wooden Playground Equip.	Wolmanize	X
MILLIKIN	Fire line in front of school		X
MILLIKIN	Bus line	Repaint one foot farther back	
MILLIKIN	Sp. Ed./Rding. Room - Rm. #4	Paint	X
MILLIKIN	Bathroom - Room #2	Paint	X
MILLIKIN	Bathroom floors	Main bathrooms; after they are repaired	X
MILLIKIN	Kim Farber's room-Rm. #16	Paint	X
MILLIKIN	Mary Kelly's Room	Paint all walls	X
MILLIKIN	Dee Menendez's Room	Paint all walls	X
MILLIKIN	ALL Rooms	Paint entire wall that Geothermal Unit is on	X
NORTHSIDE	Hallway door frames	Paint	X
NORTHSIDE	Classroom bathroom door frames	Paint	X
NORTHSIDE	Lunch room closet door	Paint	X
NORTHSIDE	Nurse's office	Fill in holes in wall and paint	X
NORTHSIDE	Principal's office - east wall	Fill in holes in wall and paint	X
NORTHSIDE	Room #5	Paint ceiling	X
NORTHSIDE	Room #6	Paint bathroom and door frames to bathroom	X
NORTHSIDE	Wooden Playground Equip.	Wolmanize	X
NORTHSIDE	Kitchen	Ceiling	X
NORTHSIDE	Room #21	Paint east wall	X
NORTHSIDE	Outside - Pick-up area	Repaint yellow lines on ground	
SOUTHWEST	Pod C; Speech office	Paint	X
SOUTHWEST	Pod B; Barb Nelson's 3rd Gr.	Sink area and west wall	X
SOUTHWEST	Pod A; library area	West wall	X
SOUTHWEST	Wooden Playground Equip.	Wolmanize	X
SOUTHWEST	Serving window/dish room window	Paint frame and roll-up windows	X
SOUTHWEST	Pod D	Entire Pod	X

2009 SUMMER PAINT LIST - UPDATE 7/30/09
GENESEO CUSD #228

BUILDING	ROOM/LOCATION	DESCRIPTION	COMPLETED
M.S.	Locker rooms	Paint benches in boys' and girls' locker rooms	X
M.S.	Mile track around building	Repair bad spots (Maint. Dept) and put on sealer	X
M.S.	Room #801	Caulk crack in north wall; paint this wall	X
M.S.	Kitchen	Wall by hand washing sink	X
M.S.	Gym	Paint green lower part	X
M.S.	Rooms 606, library, 719, 706, and 820	Paint under computer tables	X
M.S.	South entry way	Paint white walls	X
M.S.	6th, 7th, and 8th Grade boys' and girls' restrooms	TOUCH-UP white walls	X
M.S.	Boys' and girls' locker rooms	TOUCH-UP white walls	X
M.S.	Main hall; lower half	Paint "Dusty Mink"	X
M.S.	Room #828 - Orton's Room	Paint walls	X
M.S.	Murals on end of 6th gr. hallway	Put on "clear coat" - get from Bruce W.	X
M.S.	Nurse's room	Paint walls by the cots and door	X
M.S.	Room #724	Paint walls	X
H.S.	Zone #4 - Yellow area on attached map		X
H.S.	Shop - Stahl	Finish the walls from last summer - west & north.	X
H.S.	Welding room	Paint	X
H.S.	Main hallway across from nurse's office - green wall above trophy case	Paint - check with Mr. Haugse on color	X
ALL ELEM. SCHOOLS	Playgrounds	Check four square, hopscotch, etc. lines	
UNIT OFFICE	Men's restroom	Remove wallpaper; paint walls	X