

School Board

Board of Education Protocols in the Event of a Visitation/Funeral

The Board of Education understands that it holds an important role in the school community as it relates to community relationships and to uphold its part in the mission of Teach-Learn-Care. As part of its caring nature, the Board of Education agrees to the following procedures in the event of certain deaths within the school community, or the death of individuals who have been connected to the District.

For retired staff and/or retired school board member: Should a board member or district employee become aware of the passing of a retired staff member or a retired school board member, that individual shall contact the Board Secretary and/or the Superintendent's Secretary to initiate the sending of a sympathy card on behalf of the Board of Education.

For an active employee and/or active school board member: Should an active employee or active school board member pass, the district shall make a \$100 contribution to the Geneseo Education Foundation (unless the deceased employee or deceased board member's family has declared another school affiliated foundation for a memorial). The funds shall originate from a Memorial Fund created by members of the Board of Education and Superintendent's contributions. The initial goal of said Fund shall be \$250, and the Fund shall be replenished whenever the balance reaches \$100.

For the spouse/child of an active employee or active school board member: Should the child or a spouse of an active employee or active school board member pass, the District shall make a \$50 contribution to the Geneseo Education Foundation (unless the deceased employee or deceased board member's family has declared another school affiliated foundation for a memorial). The funds shall originate from a Memorial Fund created by members of the Board of Education and Superintendent's contributions. The initial goal of said Fund shall be \$250, and the Fund shall be replenished whenever the balance reaches \$100.

The Board, through a majority vote of a quorum of members at a regular meeting, shall amend these procedures, if necessary.

Superintendent/Board Of Education Review November 2017