

June 6, 2018

To: Geneseo School Board Members

Re: Annual Nurse's Board Report

From: Debra Rokis, R.N.

Please find attached the 2017-2018 annual nurse's board report. The following report details the activities and programs that the nurses have been involved with over the last school year along with their daily activity data. The school year started for three of the nurses in a new office space which made the start of the school year a challenge of a different kind. The nurses work independently at their own school yet work well as a united team for the district's students, staff and families. I'd like to thank Linda DeSmith for her service as a substitute nurse for the past several years. Linda has officially retired from subbing after the 17-18 school year. A huge thank you to our other substitute nurses also, Julie Zwica, Cricket Elden and Diana Wallace, they are invaluable. We are fortunate to have such qualified substitute nurses as part of our team. Along with helping cover the schools as needed, our substitute nurses are certified in vision and hearing and provide the screenings for ROE Preschool, EXCEL, Ladders Spring Screening and Millikin. We look forward to a new year that is sure to challenge us, humble us, make us laugh and cry, frustrate us and allow us to better ourselves and provide the best care possible for our students, staff and families of District #228. As the provider of the district health services the nurses have strived to provide a safe and caring environment, with high expectations for achievement, while responsibly stewarding district finances and effectively communicating.

Please note the following information on the services provided, continuing education of the nurses and goals that we have attained and those that we are striving to meet.

**ACTIVE PROGRAMS:**

|   |   |
|---|---|
| School Registration- Online                 | Pre-K thru 12 <sup>th</sup> Verify Health Information                       |
| Blood Borne Pathogen Training               | Employees (New & Refresher)   |
| IEP and 504 Meetings                        | Pre K- 12   |
| Head Lice Check (periodically)              | PRE-K –5 <sup>th</sup> Grade  |
| Gathering forms & State Immunization Report | Pre K- 12   |
| Vision Screening & IDPH State Report        | Pre-K- 12   |
| Hearing Screening & IDPH State Report       | Pre-K -12   |
| Dental Mandate & ISBE IWAS Report           | K, 2 <sup>nd</sup> , 6 <sup>th</sup>  |
| Vision Mandate & ISBE IWAS Report           | K& 1 <sup>st</sup> time out of state transfers                              |
| Girls Puberty Talk                          | 5 <sup>th</sup>   |
| Tobacco Program                             | 7 <sup>th</sup> grade   |
| Early Kindergarten Registration             | Entering kindergarten students  |
| Athletic Physicals                          | 10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup>                      |
| V&H for ROE                                 | ROE Preschool   |
| V&H for EXCEL                               | EXCEL Students  |
| Various classroom presentations             | various grade levels<br>(i.e. Handwashing, B/P, dental, water safety, Etc.) |

CPR, AED, Blood Borne Pathogens  
Backpack Blessings

Maintenance/Custodial staff  
K-8 (assist the social workers)

Wellness Committee

2 nurses on Committee

Concussion Oversight Team

1 Nurses on Committee

**NURSE'S OFFICE ACTIVITY:** Please see attached report

### **IN-SERVICES:**

Periodic in services through the year to cover new and updated information.

2 Nurses completed Recertification Vision and Hearing

2 Nurses Completed the Asthma Webinar

2 Nurses Completed "ISBE School Health Update"

Each nurse completed 20 hrs. of CEU's for renewal of their RN license

**STATE ISSUES: Opioid Antagonist:** (SB 565, [Public Act 99-0480](#) At this time the State of Illinois does not require school districts to have on hand Opioid antagonists such as Naloxone. (Narcan). Our District liaison officer has been trained and carries with him Naloxone to be administered as needed.

### **ON GOING ACTIVITY:**

Computer record keeping: We continue to utilize Skyward, the school district's computer program, for data entry and record keeping. As we move forward our goal is to create a digitalized chart for each student in Skyward. We are currently able to attach med forms and physicals to information in Skyward. This will create a digital copy of the physical that students turn in to the school. In looking to the future this will provide a more efficient storing and access of school records that the state requires us to keep for 60 years. **2017-18: 6<sup>th</sup> grade, 9<sup>th</sup> grade and athletic physicals along with medication forms now are downloaded to Skyward as part of the student's permanent record.**

**COMMUNITY CO OP:** Athletic Physicals: At the end of last year we thought that the free physicals were going to be a thing of the past. After much discussion and efforts of several individuals we were able to hold athletic physicals once again. This year we had 9 providers helping us in providing physicals for 208 students. (approximately 40 more physicals than last year). Physicals are offered to current 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students and Cambridge Students.

### **REVIEW of GOALS FOR 2017-2018**

*State Mandate Goal:* To obtain 100% compliance with the state mandates for physicals and immunizations. **Accomplished our 100% Compliance**

*Nursing Team Goal 2017-2018:* To work together as a unified team while still being able to maintain a student's individual needs. To provide an atmosphere of learning that is safe, caring, compassionate, and professional. To provide the opportunity for each nurse to maintain current knowledge of State mandates and nursing best

practices so that we can continue to provide high quality nursing care to our students and staff of Geneseo Dist. #228. The nurses have established a working format that allows them to work independently at each of their schools while maintaining a working relationship with the other nurse to provide unity of health services through the district. This goal was facilitated by open communication and the use of district wide policies and forms.

*Technology Goal:* Beginning the year 2107-2018 the tech goal will be to have the nurses start adding not only medication permission forms but also physical forms. 2017-18: 6<sup>th</sup> grade, 9<sup>th</sup> grade and athletic physicals along with medication forms now are downloaded to Skyward as part of the student's permanent record.

2018-2019 Goals:

The nursing team will continue to work together to provide the opportunity for all students to learn in a safe, caring and professional environment. We will remain flexible, professional, caring and compassionate nurses while providing health services to our students, staff and district families.

On behalf of the nursing team I would like to extend a special thank you to Mr. Kuffel for his support of the nurses and health services over that last 15 years. We wish him the best in his future. I would also like to thank the school board, administrators and district staff for the support they have given us throughout the year. We look forward to working under the guidance of Mr. Brumbaugh. Thank you for giving us the opportunity to work in District #228. We look forward to the challenges and learning experiences in the 2018-2019 school year. Have a safe and enjoyable summer.

Respectfully submitted,

Debra Rokis, R.N.

