

FORM 2

Overnight Trip Checklist
(Non Post-Season IHSA Activities)

The Overnight Trip Checklist (Form 2) needs to be completed and turned in to Mr. Mackey (Athletics) or Mr. O'Dell (Fine Arts) 2 weeks prior to departure. On the lines after the number, please list the date that the step was completed. The appropriate person will sign on the line after the step if a signature is required.

Date Complete

Description

1. *Tom Mackey* ⁶⁻³⁻¹³ Decide on a date, destination, and details of your trip.

2. *Tom Mackey* ⁶⁻³⁻¹³ Complete Form 1 - Overnight Trip Information and attach a complete itinerary. The form needs to be complete and the itinerary needs to be attached before the trip can be approved by GHS Administration (Steps 3 & 4).

3. *Mr. Hauge* ⁶⁻²⁴⁻¹³ Approval of trip from Mr. Hauge. (Bring Form 1 and itinerary)

Signature of Mr. Hauge

4. *Tom Mackey* ⁶⁻³⁻¹³ Check with Mr. Mackey (Athletics) or Mr. O'Dell (Fine Arts) for calendar conflicts and trip approval. Turn in Form 1 and itinerary to Mr. Mackey or Mr. O'Dell at least 90 days before the trip so the information can be approved by the school board.

Signature of Mr. Mackey or Mr. O'Dell

5. *Tom Mackey* ⁶⁻³⁻¹³ Secure transportation for your trip with Jill Harrington (Athletics) or Tamara DeBisschop (Fine Arts) *preliminary transportation - Karman has contact Wiersema charter*

Signature of Mrs. Harrington or Mrs. DeBisschop

6. *NA* ⁶⁻³⁻¹³ If you are a District 228 employee and will be missing school, complete and submit a Request for Professional Leave to Mr. Hauge.

Signature of Mr. Hauge

7. *NA* ⁶⁻³⁻¹³ If you are a District 228 employee and will need a sub for your absence, fill out appropriate documentation to have a sub secured for your absence.

Signature of Mrs. Bowles

8. *NA* ⁶⁻³⁻¹³ *Non-school days* If students will be missing school, get a complete list of the students going on the trip to all staff. Email hs.staff@dist228.org and Stephanie VanOpdorp for attendance. Make sure you include the dates and times the students will be absent and the release time from class if they will be leaving school early.

Signature of Mrs. VanOpdorp

9. _____ Check with Mrs. Rokis for a first aid kit, emergency contact information for students, and for any particular medical needs of the students you are taking on the trip.
check w Mrs Rokis when school starts Signature of Mrs. Rokis

10. *Jill Harrington* ⁶⁻²⁸⁻¹³ *Karman had a meeting w/parents* Get trip information to parents, including transportation details & itinerary.

11. *Tom Mackey* ⁶⁻²⁸⁻¹³ Turn in completed checklist to Mr. Mackey (Athletics) or Mr. O'Dell (Fine Arts).

Signature of Mr. Mackey or Mr. O'Dell

FORM 1

Overnight Trip Information
(Non Post-Season IHSA Activities)

The Overnight Trip Information (Form 1) needs to be completed 90 days before the trip so the information can be approved by the school board.

(The only exception to the 90 days would be a change of plans due to a cancellation)

Team/Group: GHJ Cheerleaders Level: fresh soph, Varsity

Destination: Sugar Bowl New Orleans Coach/Sponsor: Karman Bodeen

Departure Date: Dec 29 Departure Time: TBB

Return Date: Jan 3rd Return Time: TBA

Reason for Overnight Trip: Team has been asked to perform during

half time of Sugar Bowl, take part in training & skill building
for team

Total Mileage: 1866 # of Chaperones: 3-6

List Chaperone's Names: Karman Bodeen, Jenne Robinson, Brandi Ericks

Name of Hotel: Assigned by Heritage Performance Company

Hotel Address: _____ Hotel Phone #: _____

Check In Date: Dec 30, 2013 Check Out Date: Jan 3, 2014

Hotel will be booked through World Strides Heritage performance programs.

A complete itinerary needs to be attached to Form 1 when it is turned in for approval.

- The itinerary needs to include:
- Timeline (the timeline needs to be specific and include departure & return dates and times)
 - Activities planned during the trip
 - Approximate times you will be at the hotel for contact purposes
 - A complete list of students, coaches, sponsors, chaperones, etc. that will be on the trip

Form 1 and your itinerary needs to be turned in to Mr. Mackey (Athletics) or Mr. O'Dell (Fine Arts). This is step 4 on the Overnight Trip Checklist (Form 2).

Board Approval Signature

Date



2013-14 Allstate Sugar Bowl



Sample Itinerary

	Morning	Afternoon	Evening
DAY 1			
December 30 th , 2013		Hotel and WorldStrides Heritage Performance Check-in	Director's Reception & Evening Halftime Show Rehearsals
DAY 2			
December 31 st , 2013	Breakfast served at the hotel Morning Halftime Show Rehearsals	Halftime Show Rehearsals Continue Optional Master Classes	New Year's Eve Dinner & Dance Party!
DAY 3			
January 1 st , 2014	Breakfast served at the hotel Morning Halftime Show Rehearsals	Halftime Show Rehearsals Continued	Evening free to enjoy New Orleans
DAY 4			
January 2 nd , 2014	Breakfast served at the hotel Final Halftime Show Rehearsal at the Superdome	Enjoy lunch on your own at one of the nearby food courts or a café in the French Quarter.	Allstate Sugar Bowl Kick-Off
DAY 5			
January 3 rd , 2014	After a good night's rest, enjoy delicious beignets at Café du Monde before departing for home!		

Pricing per Person*			
Per Room	3 Nights	4 Nights	5 Nights
4 people	\$939	\$1,009	\$1,079
3 people	\$1,017	\$1,112	\$1,207
2 people	\$1,172	\$1,317	\$1,462
1 person	\$1,637	\$1,932	\$2,225

*Prices valid 4/17/13 through 6/30/13

**Geneseo High School
Cheerleaders 2013-2014**

VARSITY

Keyaira Belha	12
Mac Blakley	11
Rayne Bodeen	12
Alyssa Castro	11
Emilee Livesay	12
Carlie Newton	11
Alana Robinson	12
Hanna Vanderheyden	11
Jen Yager	11

SOPHOMORE

Caitlin Akers	10
Lauren Endress	10
Kayleigh Kruger	10
Jessica Miller	10
Bailey Noble	10
Paige Pitra	10
Taylor Riffe	10
Rachel Thorndyke	10
Devon Tracey	10

FRESHMAN

Maddy Anderson	9
Lauren Denney	9
Lilly Henderson	9
Haleigh Jacocks	9
Claire Johnson	9
Brooke Laingen	9
Alexa Mahoney	9
Paige Olson	9
Cameron Oney	9
Katlyn Phillips	9
MacKenzie Roselieb	9
Ryann Tracey	9

Head Coach: Karman Bodeen