

PERMISSION TO SEEK BIDS FOR 2011-12 SCHOOL YEAR

The Business Office requests Board of Education permission to seek bids for items that are anticipated to be needed for the remainder of this school year and next school year. Some of the items are for future Health/Life Safety projects. The list of District items is as follows: vehicles, mowing equipment, floor coverings, bakery items, tables, chairs, desks, milk, pizza, unleaded fuel, diesel fuel, fence, cafeteria equipment, band instruments, HVAC service agreements, computer hardware and software, copier maintenance agreements, janitorial cleaning supplies, glass replacement, security systems, tuckpointing, waste removal, roof work, gutters and downspouts, plumbing work, construction projects, ventilation work (including air conditioning), windows, temperature control systems, boiler repair, lockers, dust collection systems, kitchen equipment, intercom systems, geothermal systems, asbestos abatement and doors. If other items are found to be needed, permission to bid will be requested on them.

SB 2293 (Maloney, D-Chicago) is now Public Act 95-0990, effective October 3, 2008. Previously, a school district would have to award all contracts in excess of \$10,000 to the lowest responsible bidder through a competitive bidding process. Now, a district must use the bidding process for expenditures in excess of \$25,000. For repair, maintenance, remodeling, or construction projects, the threshold is increased from \$20,000 to \$50,000.

Board Policy outlines the competitive methods of acquisition of exempt contracts by: a) telephone quotation when items are urgently needed or in small quantity orders or b) written quotations used to purchase materials or services when time requirements allow. Whenever possible, quotations should be received from at least 2 competitors.

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