

SCHOOL BOARD
LeaderShop
KNOWLEDGE, SKILLS AND RESOURCES
FOR SCHOOL DISTRICT LEADERSHIP SM



MANDATORY
BOARD
MEMBER
TRAINING
and
NEW
BOARD
MEMBER
BOOT
CAMP



Spring/Summer
2013



Congratulations!

The voters have elected you ...

Now What?

If you are a veteran board member who has been re-elected to your board, recent legislation requires that you complete four (4) hours of mandatory training on specific legal topics within one year of taking the Oath of Office. Additionally, state law requires that you be trained on the new Performance Evaluation Reform Act (PERA), before taking action on certain kinds of teacher dismissal.

If you are a newly elected school board member, you have the same requirements. You are also required by law to complete training on the Open Meetings Act (OMA) within 90 days of taking the Oath. Finally, you will want to learn about the unique roles and responsibilities of school board service that will prepare you for a fast, productive start on your school board.

Friday and Saturday workshops have been designed to meet the needs of both veteran board members and newly elected board members. Participants will be able to fulfill all of the legally required training on Friday. The Saturday session will further provide first-time board members with the additional information they need to understand and fulfill their governance role.

As always, we encourage experienced board members to attend the Saturday session with their newly elected board members.

And bring your district superintendent – IASB believes it is so important for school board members and their superintendent to pursue shared goals that we will reduce the tuition fee for any superintendent accompanied by a board member.

Mandatory Board Training Friday Session

(for veteran and new board members)

Professional Development Leadership Training for School Board Members (PDLT)

satisfies the requirements for mandatory board member training per Public Act 097-0008 and includes instruction in education and labor law, financial oversight and accountability and fiduciary responsibilities. Additionally, it will fulfill the requirement for Performance Evaluation Reform Act Training for school board members. Every school board member elected or re-elected in 2013 MUST complete this training within one year of taking the oath of office. Additionally it will fulfill the requirement for Performance Evaluation Reform Act Training for school board members.

Open Meetings Act Training for School Board Members (OMA) satisfies the requirements for mandatory board member training per Public Act 097-504. The course focuses specifically on the law as it applies to school board meetings and members. Newly elected board members must complete this training within 90 days of taking the oath.

*NOTE: IASB also offers all mandatory board member training in online courses as well. Please visit www.iasb.com for more information about these courses.

Agenda

- 9:00 a.m. Registration
- 9:30 a.m. Professional Development Leadership Training
- 11:45 a.m. Lunch
- 12:45 p.m. Professional Development Leadership Training
- 3:30 p.m. Open Meetings Act for new board members
 - *Orienting Your New Board Members
 - Break-Out for veteran board members
- 5:00 p.m. Adjournment

*Orienting Your New Board Members for Veteran Board Members – As an experienced member of your board, you share in the responsibility of helping your newly elected members to become productive partners of your governance team. This special break-out session will provide tips and suggestions for orienting your new board members to service on your board and to building an effective new governance team.

Accreditation

IASB's Master Board Member Program – 10 credits

This program fulfills the Open Meeting Act, Professional Development Leadership Training and PERA training required by law.

IASB's School Board LeaderShop Academy – One Core and One Elective Workshop

Basics of Governance

Saturday Session

The **Basics of Governance** workshop will focus participants on board and board member roles and responsibilities. This workshop will provide participants with an opportunity to:

- identify the role and work of the school board;
- distinguish board work from that of the superintendent and staff;
- understand how each member relates to the full board;
- discuss effective board and board member best practices.

Participants will also have an opportunity to network with other board members and to sharpen their decision-making skills...plus a great deal more.

Agenda

8:30 a.m.	Continental Breakfast
9:00 a.m.	Workshop Session
Noon	Lunch
1:00 p.m.	Workshop Session
4:00 p.m.	Adjournment

Accreditation

IASB's Master Board Member Program – 10 credits
IASB's School Board LeaderShop Academy – This Core workshop fulfills the Governance requirement for admittance to IASB's LeaderShop Academy.

Registration and Tuition – Attend Both and Save:

Mandatory Training (Friday): Tuition is \$175 per person, which includes materials and meals.

Basics of Governance (Saturday): Tuition is \$175 per person, which includes materials and meals and the IASB publication, *Coming to Order: A Guide to Successful School Board Meetings*.

Register for both workshops and save \$25: Individuals may register for both workshops for a total tuition of \$325.

Boot Camps: Mandatory Training and Basics of Governance (Friday and Saturday): Tuition for this combination workshop is \$325 per person, which includes materials, meals and the book *Coming to Order: A Guide to Successful School Board Meetings*.

Superintendents attending with their board members may register for **Mandatory Training** or **The Basics of Governance** for \$80. Superintendents attending both workshops with their board members may register for \$150. Don't miss this opportunity to work and learn as a team.

Boot Camps:

Mandatory Training and Basics of Governance

Combine both workshops in a two-day training event.

Agenda

Friday

Mandatory Board Training

- 9:00 a.m. Registration
- 9:30 a.m. Professional Development Leadership Training
- 11:45 a.m. Lunch
- 12:45 p.m. Professional Development Leadership Training
- 3:30 p.m. Open Meetings Act for new board members and Orienting Your New Board Members Break-Out for veteran board members
- 5:00 p.m. Adjournment

Saturday

The Basics of Governance

- 8:30 a.m. Continental Breakfast
- 9:00 a.m. Workshop Session
- Noon Lunch
- 1:00 p.m. Workshop Session
- 4:00 p.m. Adjournment

Advance registration is required. In school districts where the board of education has authorized reimbursement of expenses, the district superintendent may be providing group registration and lodging arrangements. Contact the superintendent's office for assistance.

For individual registration, send purchase order number, check or credit card information (Discover, Visa or MasterCard only) with the attached form to: IASB Registrar, 2921 Baker Drive, Springfield, IL 62703

You may fax your registration form and payment information to 217/528-2831 or register online by visiting www.iasb.com. (Click on events calendar.) Online registration requires use of credit card or purchase order number.

Cancellation Policy: Advance registrants who later find they cannot attend are urged to promptly notify the IASB Registrar one week prior to each workshop. To cancel, call IASB at 217/528-9688 or 630/629-3776, extension 1103. Full refunds will be available for cancellations made at least one week prior to the event.

Registration Confirmation: Registrants will receive confirmation and location information via email.

Places and Dates

May 10-11

Crystal Lake

Holiday Inn
800 South Route 31
815/477-7000
Room Rate: \$114

Effingham

Thelma Keller Convention Center & Hotel & Suites
1202 N. Keller Drive
217/540-7777
Room Rate: \$99

May 17-18

Glen Ellyn

Crowne Plaza Lombard
1250 Roosevelt Road
630/629-6000
Room Rate: \$99

Carbondale

Holiday Inn Conference Center
2300 Reed Station Parkway
618/549-2600
Room Rate: \$109

May 31 – June 1

Glenview

Wyndham Suites
1400 Milwaukee Ave.
847/803-9800
Room Rate: \$99

Normal

Marriott Hotel & Conference Center
201 Broadway Ave.
309/862-9000
Room Rate: \$119

June 7-8

Freeport

Highland Community College
2998 W. Pearl City Road
Hampton Inn-Room Block
109 So. Galena
815/232-7100
Room Rate: \$89

Collinsville

Gateway Center
One Gateway Drive
Doubletree by Hilton Collinsville-Room Block
1000 Eastport Plaza Drive
618/345-2800
Room Rate: \$70

June 14-15

Tinley Park

Holiday Inn
18451 Convention Center Dr.
708/444-1100
Room Rate: \$129

Springfield

Crowne Plaza
3000 South Dirksen Parkway
217/529-7771
Room Rate: \$109

June 21-22

Moline

Stoney Creek Inn
101 18th St.
800/659-2220
Room Rate: \$99

Champaign

Hilton Garden Inn
1501 S. Neil Street
217/352-9970
Room Rate: \$115

Registration Form NBM Bootcamps

This form may be used for individual or group registrations.

Boot Camps - Friday & Saturday

1. Crystal Lake, Holiday Inn, May 10-11 (BCCL)
2. Effingham, Thelma Keller Convention Ctr. & Hotel & Suites, May 10-11 (BCTK)
3. Glen Ellyn, Crowne Plaza Lombard, May 17-18 (BCLO)
4. Carbondale, Holiday Inn, May 17-18 (BCCB)
5. Glenview – Wyndham Suites, May 31-June 1 (BCWS)
6. Normal – Marriott Hotel & Conference Center, May 31-June 1 (BCMN)
7. Freeport – Highland Community College, June 7-8 (BCHF)
8. Collinsville – Gateway Center, June 7-8 (BCCO)
9. Tinley Park – Holiday Inn, June 14-15 (BCTP)
10. Springfield – Crowne Plaza, June 14-15 (BCSP)
11. Moline – Stoney Creek Inn, June 21-22 (BCSC)
12. Champaign – Hilton Garden Inn, June 21-22 (BCHC)

Basics of Governance – Saturday Only

25. Crystal Lake - Holiday Inn, May 11 (BGCL)
26. Effingham – Thelma Keller Convention Ctr. & Hotel & Suites, May 11 (BGTK)
27. Glen Ellyn – Crowne Plaza Lombard, May 18 (BGLO)
28. Carbondale – Holiday Inn, May 18 (BGCB)
29. Glenview – Wyndham Suites, June 1 (BGWS)
30. Normal – Marriott Hotel & Conference Center, June 1 (BGMN)
31. Freeport – Highland Community College, June 8 (BGHF)
32. Collinsville – Gateway Center, June 8 (BGCO)
33. Tinley Park – Holiday Inn, June 15 (BGTP)
34. Springfield – Crowne Plaza, June 15 (BGSP)
35. Moline – Stoney Creek Inn, June 22 (BGSC)
36. Champaign – Hilton Garden Inn, June 22 (BGHC)

Mandatory Training –Friday Only

13. Crystal Lake – Holiday Inn, May 10 (MTCL)
14. Effingham – Thelma Keller Convention Ctr & Hotel & Suites, May 10 (MTTK)
15. Glen Ellyn – Crowne Plaza Lombard, May 17 (MTLO)
16. Carbondale – Holiday Inn, May 17 (MTCB)
17. Glenview – Wyndham Suites, May 31 (MTWS)
18. Normal – Marriott Hotel & Conference Center, May 31 (MTMN)
19. Freeport – Highland Community College, June 7 (MTHF)
20. Collinsville – Gateway Center, June 7 (MTCO)
21. Tinley Park – Holiday Inn, June 14 (MTTP)
22. Springfield – Crowne Plaza, June 14 (MTSP)
23. Moline – Stoney Creek Inn, June 21 (MTSC)
24. Champaign – Hilton Garden Inn, June 21 (MTHC)

Overnight Lodging

Overnight lodging is not included in the workshop tuition. To arrange lodging at the host hotel for the workshop you plan to attend, call the hotel at the telephone number listed and indicate that you are attending the IASB workshop. A limited number of rooms at these special discounted rates have been set aside at these facilities.

Dress is business casual.



If you need special arrangements, contact IASB at 217/528-9688, ext. 1115.

continued →

Registration Form NBM Workshops *(continued)*

School District Name/No. _____

Address: _____

City/State/Zip: _____

Daytime Telephone: _____

Enter workshop #
from reverse

Registrant Names:

Name: _____

Email Address: _____

Name: _____

Email Address: _____

Name: _____

Email Address: _____

Superintendent Registration: \$80 per day (\$150 if registered for both days) with the registration of at least one board member.

Name: _____ Workshop # from reverse _____

Email Address: _____

Total Registrations:

_____ registration(s) Mandatory Training (Friday only) workshop at \$175 per person = \$ _____

_____ registration(s) Basics of Governance (Saturday only) workshop at \$175 per person = \$ _____

_____ registration(s) Boot Camp (Friday & Saturday) workshops at \$325 per person = \$ _____

Payment method:

Purchase Order No. _____ Check enclosed Credit Card

Credit Card information if applicable: Visa or MasterCard or Discover

Credit Card No. _____ Expiration Date: _____

Signature: _____

Mail or FAX your registration to:

IASB Registrar
2921 Baker Drive
Springfield, Illinois 62703-2236
FAX: 217/528-2831