

From: **Scott Kuffel** skuffel@geneseoschools.org   
Subject: Fwd: SmartProcure FOIA Request - No response from Geneseo Community Unit School District No. 228  
Date: March 5, 2016 at 6:44 AM  
To: Terri Vandersnick tvandersnick@geneseoschools.org, Natalie Haugse nhaugse@geneseoschools.org



Sent from my iPhone

Begin forwarded message:

**Resent-From:** <skuffel@dist228.org>  
**From:** Kristen Humphrey <glauricella@smartprocure.us>  
**Date:** March 5, 2016 at 2:41:01 AM CST  
**Resent-To:** <skuffel@geneseoschools.org>  
**To:** skuffel@dist228.org  
**Subject:** SmartProcure FOIA Request - No response from Geneseo Community Unit School District No. 228

Dear Scott or Custodian of Public Records,

SmartProcure submitted a commercial FOIA request on 2016-02-03 and has not received a response or acknowledgment, therefore the original request is being submitted again. If the original request is located, please disregard this request.

SmartProcure is submitting a commercial FOIA request to the Geneseo Community Unit School District No. 228 for any and all electronic purchasing records from 2015-11-03 to current. The request is limited to readily available records without copying, scanning or printing.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

Although not a requirement for fulfillment, the attached document may be helpful as a reference to fulfill this request if the Geneseo Community Unit School District No. 228 stores the records using any of the pre-programmed software reports. Any editable electronic medium is acceptable.

Please email the information or use the following web link. There is no file size limitation:  
<http://upload.smartprocure.us/?st=IL&org=GeneseoCommunityUnitSchoolDistrictNo228>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-613-9528.

Regards,

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**Gabriella Lauricella**  
Data Acquisition Specialist  
**SmartProcure**  
Direct: 954-613-9528  
Email: [glauricella@smartprocure.us](mailto:glauricella@smartprocure.us) | [www.smartprocure.us](http://www.smartprocure.us)  
700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

### Preprogrammed Software Reports by Manufacturer

*This list of preprogrammed software reports is provided as a quick reference of the most common reports that fulfill the information request, but is not limited to just these reports. SmartProcure can accept other reports or formats in which the data is available.*

**Select the file you want to send us...**

 

(No File Size Limit)

**Uploaded successfully:**

Smartprocure 20160307.xls