

Geneseo Schools Handbook Change Overview



2017-2018 School Year

Overview- Elementary Handbook Committee

Millikin Members

Sarah Boone, Millikin Principal

Sara Stroud, Millikin 1st Grade (Teacher Representative)

Amanda Bowling, Millikin Parent

Northside

Alex Kashner, Northside Principal

Tami Monier, Northside 3rd Grade (Teacher Representative)

Southwest

Brian Hofer, Southwest Principal

Elementary Overview of major changes

Change 1

Multiple sections rearranged to assist with the fluency of the document.

Change 2

Addition of Asthma Action Plan procedures.

Addition of Visitor Procedures

Addition of Safety Drills and Procedures (Lockdown and Intruder Procedures)

Change 3

Safe Snack list- specific language explaining this information and added reminder in the Birthday Treat information.

Proposed changes

Page 1

Date changed: 2017-2018

Page 2

Addition of Core Values and Mission Statement

Page 3-4

Rearranged and renumbered Table of Contents

Page 5

Information moved: Building Information, School District
Nondiscrimination, Student Services
Name changes: Joe Nichols, Title IX; Tim Gronski, 504 Title VI

Proposed changes

Page 6

Information moved: Security Cameras, Compulsory School Attendance, Admission of Pupils

Page 7

Information moved: School Day Procedure, Telephone Communication Absences
One hour window for wait time in notifications before possible welfare check is requested for student absence
Call attendance line by 9:00 a.m.

Page 8

Sounding “Taps” added as excused absence
Information moved: Make-Up Work

Page 9

Excused and Unexcused make-up work; language change. Aligns with GMS
Addition of School Visitation Procedures and Sign-In procedures

Proposed changes

Page 10

Added fines for “or lost” books
Added- 3rd-5th grade parents accessing Skyward for student information and reports
Information moved: Report to parents, Conferences, Scholastic Record, Incomplete Work

Page 11

Make-Up Work- removed (rewritten on pg. 9)
Information moved: Student Records
Removed “other items” listed- outdated information

Page 12

Information moved: School Breakfast/Lunch, Waiver of Student Fees, Bus Information
Added- \$1 service fee for online transactions (Pending BOE approval)

Page 13

Information moved: Bus Rules and Discipline

Proposed changes

Page 16

Remove: Request for the Administration of Medicine or Treatment
Moved Information: Administration Guidelines for Prescriptions and
Nonprescription Medicines (This information was duplicated)

Page 17

Addition of Asthma Action Plan Procedures and information

Page 18-19

Medication Authorization Form

Page 20

Safe Snack List- added to Birthday Treat information and language about the
Snack List from the list added
Added: Option C- Alternative Location as deemed appropriate

Proposed changes

Page 21

Added: Safety Drills Procedures and Conduct

Page 26

Disciplinary Measure- #10: removed for a period not to exceed 5 days
Disciplinary Measure- #11: removed, does not pertain to elementary

Page 36

Removed: Library Rules for Checkout (will share during class)

Overview: Middle School Handbook Committee

Members Middle School

Patrick Helling, Assistant Principal

Deb Wolfe, Administrative Assistant

Taylor Mathew, GMS Staff representative

Andrea Hogue, GMS Staff representative

Sara Stroud, Parent representative and District Staff Member

Nikki Pierce, Parent representative and District Staff Member

Gretchen Olson, Parent representative

Middle School Overview of Major Changes

Additions

Updated District Visitor
Policy

Explanation of Skyward
Family Access
Features

State Law Regarding
Excused Absences for
Playing “Taps” at a
Military Funeral

Additions

Consequences for
Excessive Absences

Parent Information for
Monitoring Student
Progress

Safety Drill Procedures
and Conduct
Explanation

Change

Minor wording changes
are proposed as
outlined in the
following slides

Proposed changes

Page 2

In the Beyond the Classroom paragraph, add the words **co-curricular activities**.

Page 6

In the After School Procedures paragraph, add the words **bike riders**.
In the Visitors 1st paragraph, add the words **during school hours**.
In the Visitors 2nd paragraph, add the new district-wide visitor policy.

Page 8

Added a new paragraph labeled Skyward Family Access which explains to parents the features and benefits of the program.

Page 9

Add the new law of sounding “Taps” at a military funeral to the excused absences list.
Add Consequences for Excessive Unexcused/Excused Absences. This is the same policy used by the high school.

Proposed changes

Page 11

Add a new paragraph labeled Monitoring Student Progress which explains about progress reports, arranging parent/teacher meetings, Skyward reports, etc.

Page 19

In the Safety Drill Procedures and Conduct paragraph, add explanations for Soft Lockdown, Hard Lockdown and Code Red.

Page 23

In the Disciplinary Measures paragraph, change the word In-school suspension to In-school **detention**.

Page 33

In the Substance Abuse Policy paragraph, add the words **E-cigarettes** and **liquid nicotine** to the list of banned substances.

Overview- High School Handbook Committee

Members High School

Carrie Griffith, Assistant Principal

Steve Brucher, Dean of Students

Tamara DeBisschop, Administrative Assistant

Scott Hardison, GHS Staff representative

Linda VanDerLeest, GHS Staff representative

Gena McDaniel, Parent representative

Erin Reade Murphy, Parent representative

High School Overview of major changes

Attendance

Chp. 2 -- pg. 12

Removing 2+ pages in handbook regarding attendance and replacing with link (or web address) to high school website (dist228).

*"Beta testing" this

Parking/Transportation

Chp. 4 -- pg. 19

Moving away from parking spaces at HS, to simply parking tags. Tags will be different colors with a "zone" parking model concept

Discipline & Conduct

Chp. 6 -- pg. 23
(3rd bullet point)

Added language to include "hoverboards and any other similar devices" in addition to skateboards, roller blades, heelies.

High School Overview of major changes

Attendance & Athletics

Chp. 9 -- pg. 40

Remove “50% of day” to now read: checked in by 10:30 (w/ EB-6th class) and 11:30 (w/ 1st-7th class) -- to be eligible to participate in athletic/activity practice or event on that day

Activity Code

Chp. 9 -- pg. 42

Additions of sports or activities subject to the Activity Code: adding -

Bowling

Bass Fishing

Substance Abuse Policy

Chp. 9 -- pg. 43

Added language to include: e-cigarettes and vapes

Student Intervention/Discipline Policy

Currently have 3 tardies per semester; changing to late (tardy) to school & tardy to class (differentiating between two of these to better track student data)

Tardy to School (per semester) / Tardies to Class (per semester)

1st / 2nd

Warning

3rd / 4th Violations

One 30 minute Detention

5th / 6th Violations

Two 30 minute Detentions

7th / 8th Violations

Three 30 minute Detentions

9th / 10th Violations

Short Saturday Detention

11th / 12th Violations

Short In-School Detention

13th / 14th Violations

Long Saturday Detention

15th and additional Violations

Long In-School Detention