

FORM 1

Overnight Trip Information

The Overnight Trip Information (Form 1) needs to be completed 90 days before the trip so the school board can approve the information.

(Any exceptions to the 90-day procedure are at the discretion of the Superintendent)

Team/Group: High School Baseball Level: Varsity

Destination: Myrtle Beach, South Carolina Coach/Sponsor: Scott Christensen

Departure Date: Saturday April 8th, 2017 Departure Time: 6:00 A.M.

Return Date: Thursday April 13th, 2017 Return Time: Midnight

Reason for Overnight Trip: Spring Break Baseball Trip / Games

Total Mileage: 2150 # of Chaperones: 3

List Chaperone's Names: Scott Christensen, Jayme Farrell, Jason Rice

Name of Hotel: The Breaker's Resort

Hotel Address: 2006 N Ocean Blvd Hotel Phone #: (866) 644 - 3722

Myrtle Beach, SC 29577

Check In Date: April 9th, 2017 Check Out Date: April 13th, 2017

A complete itinerary needs to be attached to Form 1 when it is turned in for approval.

The itinerary needs to include:

- Timeline (the timeline needs to be specific and include departure & return dates and times)
- Activities planned during the trip
- Approximate times you will be at the hotel for contact purposes
- A complete list of students, coaches, sponsors, chaperones, etc. that will be on the trip

Form 1 and your itinerary needs to be turned in to Mr. Mackey (Athletics) or Ms. Griffith (Fine Arts). This is step 4 on the Overnight Trip Checklist (Form 2).

Board President _____ Date _____

Geneseo High School Baseball Spring Trip – 2017

Saturday April 8th

Departure	6:00 A.M.	Charter Bus	Geneseo High School
	12:00	Lunch	On the Road
Arrive	2:00 P.M.	Louisville Slugger Museum Tour	Louisville, KY
Arrive	8:00 P.M.	Hotel – Best Western Supper at Hotel	Knoxville, TN

Sunday April 9th

Depart	9:00 A.M.	Breakfast	in Hotel
	12:00	Lunch	
Arrive	3:00 P.M.	Hotel	Breaker's Resort Myrtle Beach, SC
	4:30 P.M.	Supper	
	5:30 P.M.	Practice	The Ripken Facility
	7:00		Myrtle Beach Pelicans

Monday April 10th

	9:00 A.M.	Breakfast	in Hotel
	11:00 A.M.	Game	The Ripken Facility
	1:30 P.M.	Lunch	The Ripken Facility
	3:00	Game	The Ripken Facility
	7:00	Supper	

Tuesday April 11th

	9:00 A.M.	Breakfast	in Hotel
	12:00 P.M.	Lunch	
	3:00	JV Game	The Ripken Facility
	6:00	Supper	Sticky Fingers
	8:30	Game	The Ripken Facility

Wednesday April 12th

	8:00 A.M.	Breakfast	in Hotel
	10:00	Game	The Ripken Facility
	1:00 P.M.	Lunch	Myrtle Beach Boardwalk
	6:00	Cookout	Hotel / Beach

Thursday April 13th

Depart	7:00 A.M.		South Carolina
	12:00 P.M.	Lunch	
	6:00 P.M.	Supper	
Arrive	1:00 A.M.		Geneseo High School

Addresses

Louisville Slugger Museum (502) 588 – 7227
800 W Main St, Louisville, KY 40202

Best Western (865) 544 – 7737
7260 Saddlerack Street, Knoxville, TN 37914

Hotel – Breaker's Resort (866) 644 – 3722
2006 N. Ocean Blvd, Myrtle Beach, SC 29577

The Ripken Experience Facility (866) 747 – 5369
3051 Ripken Way Blvd, Myrtle Beach, SC 29577
(843) 913 – 5278

People on the Spring Trip for Geneseo HS Baseball

Coaches	Scott Christensen	(309) 721 – 1920
	Jayne Farrell	(815) 535 – 6157
	Jason Rice	(309) 945 – 6264

Players	Jordan Anderson
	Dale Benjamin
	Christian Booth
	Jaren Brucher
	Ross Chapman
	Maxx Gentry
	Caden Hessler
	Cade Humphries
	Jordan Jackson
	Trey Johnson
	Conner LeGrand
	Dylan Pardoe
	Jacob Pauley
	Kyle Pittenger
	Keaton Rice
	Marshall Rice
	Braden Ries
Braden Robinson	
Nick Swain	
Tyler Thompson	
Kyle Toone	
Kyle Wise	

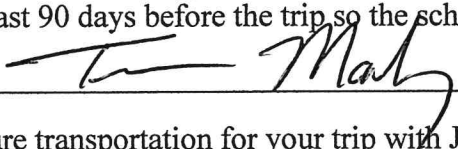
FORM 2**Overnight Trip Checklist**

The Overnight Trip Checklist (Form 2) needs to be completed and turned in to Mr. Mackey (Athletics) or Mrs. Griffith (Other Activities) 2 weeks prior to departure. On the lines after the number, please list the date that the step was completed. The appropriate person will sign on the line after the step if a signature is required.

Date Complete**Description**

1. Sept. 2016 Decide on a date, destination, and details of your trip.

2. Sept. 2016 Complete Form 1 - Overnight Trip Information and attach a complete itinerary. The form needs to be complete and the itinerary needs to be attached before the trip can be approved by GHS Administration (Steps 3 & 4).

3. _____ Approval of trip from Mr. Haugse. (Bring Form 1 and itinerary)
_____ Signature of Mr. Haugse
4. 9-12-16 Check with Mr. Mackey (Athletics) or Mrs. Griffith (Other Activities) for calendar conflicts and trip approval. Turn in Form 1 and itinerary to Mr. Mackey or Ms. Griffith at least 90 days before the trip so the school board can approve the information.
 _____ Signature of Mr. Mackey or Mrs. Griffith
5. _____ Secure transportation for your trip with Jill Harrington (Athletics) or Tamara DeBisschop (Other Activities)
_____ Signature of Mrs. Harrington or Mrs. DeBisschop
6. NA If you are a District 228 employee and will be missing school, complete and submit a Request for Professional Leave to Mr. Haugse.
_____ Signature of Mr. Haugse
7. NA If you are a District 228 employee and will need a sub for your absence, fill out appropriate documentation to have a sub secured for your absence.
_____ Signature of Mrs. Stradt
8. NA If students will be missing school, get a complete list of the students going on the trip to all staff. Email hs.staff@geneseoschools.org and Stephanie VanOpdorop for attendance. Make sure you include the dates and times the students will be absent and the release time from class if they will be leaving school early.
_____ Signature of Mrs. VanOpdorop
9. _____ Check with Mrs. Rokis for any particular medical needs of the students you are taking on the trip. Let her know if you need a first aid kit.
_____ Signature of Mrs. Rokis
10. _____ Familiarize yourself with the location of the Authorization for Medical Treatment forms on the Staff Portal and make sure you have the directions and login information with you during your trip in case of emergency.
_____ Signature of Mrs. Harrington
11. _____ Turn in completed checklist to Mr. Mackey (Athletics) or Ms. Griffith (Other Activities).
_____ Signature of Mr. Mackey or Ms. Griffith